



Disp. ID	Beat	Case#
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TAKOMA PARK POLICE DEPARTMENT VACANT HOUSE CHECK FORM

NOTE: Only single-family dwellings, duplexes, and town homes will be checked. Occupants must be absent for at least 4 or more days with a maximum of 30 days. No Vacant House without furniture or other property will be checked. No rental houses occupied by other renters will be checked.

House Check Location: _____

House Check Location Telephone () _____

Request made by : _____

Date & Time Leaving: _____ Date & Time Returning: _____

Emergency Contact : (address & telephone) _____

Key Holder(if different from Emergency Contact, address and telephone) _____

Special Remarks:

☐ Lights on timer _____

☐ Pets in residence _____

☐ mail stopped/picked up ☐ newspaper stopped/picked up

Vehicles in Drive: _____

Damage to Property: _____

Special Information: _____

Please fill out and deliver this form to the Takoma Park Police Dispatch Office. Or you may phone in you request to:

Phone: 301.270.1100

Fax: 301.890.3284

7500 Maple Avenue
Takoma Park, MD 20912